



EPABX : 2653800

E-mail: paribesh1@ospcboard.org

Website: www.ospcboard.org

STATE POLLUTION CONTROL BOARD, ODISHA

[DEPARTMENT OF FOREST, ENVIRONMENT & CLIMATE CHANGE DEPARTMENT, GOVERNMENT OF ODISHA]

Paribesh Bhawan, A/118, Nilakantha Nagar, Unit - VIII

Bhubaneswar - 751 012, INDIA

No. 12536 / I-ESTT/ Misc/193/2023

Date: 04-07-25

ADVERTISEMENT

Application are invited from eligible candidates for engagement of one "Legal Retainer" in SPC Board, Odisha on payment of monthly fee of Rs. 30,000/- (Rupees Thirty Thousand) only and other fees on case to case basis. Details of which are available in SPC Board office website <https://ospcboard.odisha.gov.in> This engagement shall be initially for a period of one year, renewable annually up to three years depending on assessment of performance.

The last date for receipt of application is **14.07.2025**.

Application along-with copies of supporting documents viz, educational qualification, experience etc. as per **Annexure -I** may be sent to SPC Board, Odisha, Bhubaneswar.

The Competent Authority reserves all rights to cancel the advertisement and the process of engagement without assigning any reasons thereof.

Details of engagement of one "Legal Retainer" viz. eligibility criteria, fees, job chart, qualification, terms & conditions etc.

1.	Name of Post	: Legal Retainer
2.	Scope of work	: 1. To handle all files relating to the legal matter of the Board. 2. To brief the case matters to the conducting advocates and to attend the courts during hearing process to different legal forums such as NGT, High Court, Supreme Court, State Level Appellate Authority, NHRC, OHRC, Lokayukta and any other legal forum, if required. 3. To prepare draft petitions, finalise counters prepared by advocates by checking with the PWC forwarded by the branch offices and Regional Offices for approval by the authority of the Board. 4. To examine the legalities of various matters that will be required in due course of the business of the Board and advise the Board accordingly. 5. To examine the orders / judgments of different legal forums and advise further course of action to be taken relating to the matter.

		6. Any other work that may be assigned by the management
3.	Eligibility Criteria	<ol style="list-style-type: none"> 1. Bachelor's Degree in Law. 2. Retd. Govt. Servant having legal background and 10 years experience in handling court cases and legal matters preferably in Environmental Related matters and should have possessed a valid license to practice law from the Bar Council. <p style="text-align: center;">OR</p> <ol style="list-style-type: none"> 3. Minimum 10 years active practice at Bar dealing with different environmental laws and rules framed thereunder preferably involved with some landmarks/reported judgements.
4.	Monthly Fees	Rs.30,000/- per month
5.	Other Fees	<ol style="list-style-type: none"> 1. Appearance in State Appellate Authority – Rs.1000/- per appearance per case. 2. Drafting of affidavits and written note of submission, rejoinder affidavit, important replies in various legal forums, furnishing of legal opinion, if any etc. – Rs.2,000/- 3. Travelling allowance as admissible to Sr. Group-A officer of the Board.
6.	Terms and conditions	<ol style="list-style-type: none"> 1. To make tour outside the headquarters in connection with case matters in case of necessity. 2. Not to disclose the official secret in any manner and maintain absolute integrity. 3. The appointment of the Legal Retainer will be on part-time basis and he shall remain present as and when required. 4. The tenure of such Legal Retainer shall be for one year, which may be renewed further if warrants.


Member Secretary

Memo No. 12537 /Dt. 04-07-25

Copy forwarded to the System Administrator, SPC Board, Odisha, for information and necessary action, with a request to display this advertisement in the office website immediately.


Sr. Administrative Officer

APPLICATION FOR THE POST OF LEGAL RETAINER IN SPC BOARD, ODISHA

Affix recent
passport
size
photograph

1. Name of the Applicant :
2. Address with Contact number :
3. Email ID :
4. Date of Birth :
5. Age on closing date :
6. Educational qualification :
 - i. Name of the College :
 - ii. Affiliated with University :
 - iii. Nature of Course '3/5 yrs' :
 - iv. Percentage :
 - v. Year of Passing :
 - vi. Experience 10 years at Bar :
(Specify in brief) / Retired
Government Employees
7. Application along-with copies of supporting documents, viz, educational qualification, experience, Bar Council Certificate, etc. may be sent so as to reach the Member Secretary, SPC Board, Odisha, Bhubaneswar on or before Dt. 14.07.2025.

Declaration

This is to certify that facts given by me on application form are true from best of my knowledge. I understand that if any part of it is found to be false, this application will be cancelled.

Signature of Applicant